

2019 Joyous Junque

Dear Volunteer:

Joyous Junque begins soon. This annual event raises money to support the needs of over 25 local non-profit charities who depend on our support. But, it can't happen without you!

Please consider volunteering a few hours a day to help unpack, sort, clean, display, and price the tremendous amount of donations we have collected over the year.

Unable to volunteer? Please consider donating water, ice tea, snacks, baked goodies, or lunch items to help feed the workers during the set up (5/13-5/30).

Following are some helpful guidelines:

1. **Please arrive by 8:00 am** so that you will be available to review with the coordinators what needs to be done that day. Coffee & goodies are available in the kitchen around 7:45 am.
2. **New volunteers please arrive by 8:30 am for orientation.**
3. **Set up hours are 8:00 am - 4:00 pm**
4. Everyone should **SIGN IN & SIGN OUT** at the table as you enter on the lower level from outside. Someone will be there to assist you, answer your questions, and keep track of your hours.
5. Everyone **must wear a name tag while you are working.** Name tags will be provided at the sign in/sign out table. This allows us to identify who is working so we know who belongs in the church.
6. We will reuse our green T shirts from last year. These must be worn on sale days to help customers identify who can help them. New volunteers who are working the sale day(s) should see Gail Urban to get a shirt.

Coordinators are responsible for assigning people areas to work, pricing and making sure things are running smoothly. If you are unsure of something or have a question, see the coordinator for that area or Gail Urban

As an incentive to our volunteers who have put in **16 hours** or more working by May 29th, we have a presale the day before the actual sale. Each volunteer putting in the required time will be given a certificate for \$50 which allows them to buy (purchase & pay for) up to \$50 worth of merchandise at the presale on Friday-**time to be printed on PreSale Guidelines**. **This requires you to sign in and out every day.** A couple may combine their certificates enabling them to purchase an item up to \$100. **Cashiers will accept cash but CHECKS ARE PREFERRED** at the presale. There is a separate handout "Presale Guidelines" available on how the presale will be conducted, be sure to pick one up at the sign in desk during the set up days (May 13TH - May 29th). Hours will be totaled at end of day on Wednesday May 29th. Certificates will be given out Thurs. May 30th from 12:30- 1:30 pm.

If you have any questions please ask a coordinator or if you feel you need an immediate answer or have an urgent question, please call or email one of the organizers below

Jim	540 297-6354 (home)	JimUrban@hotmail.com
Gail Urban	540 520-0541 (cell)	GailUrban@yahoo.com

The success of this sale depends on all our volunteers. Whether you are new to the parish or have been here a while, we invite you to join us in this worthwhile effort to raise money to help support the under-privileged, poor and sick in our community. Join us, make new friends and enjoy the fun as we do God's work.

Thank you for sharing your talents

The Joyous Junque Steering Committee

Joyous Junque Volunteer Sign Up

Submit One Page Per Person Please

Name _____ Phone: _____ Alt Phone: _____
(please print)

Preferred Work Area: _____ INSIDE or OUTSIDE
(circle one)

Email Address (Print) _____ First time volunteering for JJ _____
Answer only if YES

Where did you work last year? _____ Do you have restrictions: List _____

Set Up Dates:

	Check date Available	Time Available
Chairs/Helpers	Wed 5/8 _____	ARRIVE _____ LEAVE _____
(Set up tables/signs/risers)	Thurs 5/9 _____	ARRIVE _____ LEAVE _____
	Friday 5/10 _____	ARRIVE _____ LEAVE _____

NEW VOLUNTEERS Check in with Gail for Orientation

ALL WORKERS

Anytime 8 am - 4 pm

1st week

Mon	5/13	_____
Tues	5/14	_____
Wed	5/15	_____
Thur	5/16	_____
Fri	5/17	_____

What time will you

ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____

ALL WORKERS

Anytime 8 am - 4 pm

2nd Week

Mon	5/20	_____
Tues	5/21	_____
Wed	5/22	_____
Thurs	5/23	_____
Fri	5/24	_____

What time will you

ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____

ALL WORKERS

Anytime 8 am - 4 pm

3rd Week

Mon	5/27	CLOSED
Tues	5/28	_____
Wed	5/29	_____
Thurs	5/30	_____

What time will you

ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____
ARRIVE	_____	LEAVE	_____

Fri 5/31 - OUTSIDE ONLY

ARRIVE	_____	LEAVE	_____
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Sale Days:

Saturday 6/1 6:30-11:30 11:30-4:30

Sunday 6/2 8:30-12 12-3:30

Packing 3:00 -6:00 pm

Need 12 people to pack & move boxes
Classrooms must be emptied Sunday night

After Sale Cleanup

Monday 6/3 8:00 - ? Wednesday 6/5 8:00 - ?

Tuesday 6/4 8:00 - ?

Finish outside cleanup

DROP IN BOX ON TABLE MARKED JOYOUS JUNQUE SIGN UP

Need more info? Call Jim or Gail Urban 297-6354 or email www.GailUrban@yahoo.com